

## Enrolment Form



- To use this form, the student must be
- an Ontario resident
  - at least six years of age, but under 16
  - unable to attend school for three months or more, due to temporary residency outside Canada **OR** receiving home schooling

**PLEASE PRINT CLEARLY.**

**This form is to be completed by the parent or guardian and a supervisory officer.**

ILC tries to accommodate students with special needs. Refer to the *Course Guide* for instructions.

Has the student ever enrolled in a correspondence course with the Independent Learning Centre?    yes     no     If **yes**, what was his or her student number?

Is the student    a Canadian citizen     a landed immigrant /permanent resident     on a student visa     other  (specify) \_\_\_\_\_

Is the student female <input type="checkbox"/>	Should we communicate with you in	English <input type="checkbox"/>	When was the student born?	year	month	day
male <input type="checkbox"/>		French <input type="checkbox"/>				

Student's first name(s) \_\_\_\_\_ Student's last name \_\_\_\_\_

What is the student's full **Ontario mailing** address? \_\_\_\_\_ Apartment/unit number \_\_\_\_\_

City \_\_\_\_\_ Province **Ontario**    What is your **home** telephone number and area code? (    )

Postal code \_\_\_\_\_ What is your **business** telephone number, area code, and extension? (    )

### For Students Under 16 Temporarily Living Outside Canada

Reason for temporary residency outside Canada \_\_\_\_\_ What is the **departure** date?    year    month    day

What is the **student's address** outside Canada? \_\_\_\_\_ What is the **return** date?    year    month    day

City \_\_\_\_\_ Country \_\_\_\_\_

What is the name of the **Ontario liaison**? \_\_\_\_\_

What is the liaison's full **mailing** address? \_\_\_\_\_ Apartment/unit number \_\_\_\_\_

City \_\_\_\_\_ Province **Ontario**    Postal code \_\_\_\_\_

What is the liaison's **home** telephone number and area code? (    )    What is the liaison's **business** telephone number, area code, and extension? (    )

**This Section to Be Completed by a Supervisory Officer of Your Ontario School Board**

Note to parent or guardian: If you do not have a local school board, you can obtain authorization by contacting the Provincial School Attendance Counsellor at the Field Services Branch of the Ministry of Education.

Board name and address	Telephone number and area code (      )
Supervisory officer's name (please print)	Telephone number and area code (      )

I confirm that (student's name) \_\_\_\_\_ can be enrolled in an ILC correspondence course program due to the student residing temporarily outside Canada.

year      month		
Date student last attended school	Last grade student completed	Grade requested for student

The student is recommended for enrolment for the following time period, after which the student is expected to return to the Ontario school system.

year      month      day	to	year      month      day

**X**

Signature of Supervisory Officer	Date
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**Students receiving home schooling are required to submit a letter from the local school board as per PPM-131.**

**Please Complete This Section to Request Your Elementary Grade**

This enrolment is for a complete grade. See page 3 of the *Special Circumstances* pamphlet for a list of subjects by grade. The administrative fee for each grade is \$120.00.

Grade level required (from 1 to 8): \_\_\_\_\_

**Please Complete This Section if Requesting Secondary Credit Courses (Grades 9 to 12 and OACs)**

Students residing in Ontario may only enrol in one course at a time. Please refer to ILC course guide or visit [www.ilc.org](http://www.ilc.org). Students residing outside of Canada may request up to four credit courses. The administrative fee for each secondary level course is \$40.00.

What courses would you like to request? Use the course codes.

1.	2.	3.	4.
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Total courses requested:	x \$40.00 =	Fee	Please enter this amount in the total payment area of the "Method of Payment" section on page 3.
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